









## **Faculty Bulletin #5**

As many of you are now aware, the Pre-Service Teacher Conference has new academic partners, University of Maryland Eastern Shore and Bennett College for Women.

With the new partners have come a number of changes and we certainly do not want any of our member institutions to find themselves facing difficulties as a result. Consequently, we are making a change in the late fee policy for **this** year only.

## **Late Fees**

- If an institution is registered by December 16 and a designated student does not register by that date, he/she will be charged the higher registration fee (\$60/student).
- If an institution does not register by December 16, the late fee (\$50/institution) and higher registration fees (\$70/faculty advisor & \$60/student) will apply.
- Poster registration fees also go up after December 16 to \$200.

Please understand that we do not wish to penalize anyone; however, it is very important that faculty advisors register themselves AND get their students registered promptly. It is also very important to get registration fees paid quickly!

Note: Non-member institutions are on a different fee schedule from that above.

We are again sponsoring the Washington, D. C. tour. Students must register for this on the website and checks for \$25/student must be made out to:

## **National Institute of Aerospace**

Tour payments must be received by February 3, 2006. The remit to address for all payments is the same:

NASA Office of Strategic Communication and Education Attn: Dr. Adriane E.L. Dorrington, PSTP Director 17 Langley Blvd. MS 400, Hampton, VA 23681

As of today, the hotel registration site is still not available, but we will issue a bulletin when the link is ready for use. Also, please note that we have added a couple of new workshops, so check the list.

Happy Holidays to all!

The Pre-Service Teacher Conference Team

NASA/NIA/University of Maryland Eastern Shore/Bennett College for Women

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